



Here is the SRCCHA enrollment process.

1

FILL OUT THE FORMS

This PDF file contains two sections:

- Lettered pages A – I for **information and reference**, with page header **Keep this page for your records**. You do not need to send these to the Registrar.
- Numbered pages 1 – 16 are the **application**, with page header **Complete this page & submit to Registrar**. You need to send these to the Registrar.

The application can be **printed and completed as a paper form** ...or *partially* completed as an onscreen **PDF form**, allowing you to save your work to a file as you progress. However, signatures and dates are not active form fields, so you will still have to print, sign and date your partially completed **PDF form**.

2

SEND FORMS TO REGISTRAR

Your packet should contain the following completed forms and non-refundable Application Fee:

- SRCCHA 2018-2019 Application for Enrollment
- SRCCHA 2018-2019 Signatures Page
- SRCCHA 2018-2019 Medical Waiver (one for each student)
- SRCCHA 2018-2019 Photo Release
- SRCCHA 2018-2019 Art & Music, Math Lab, Adv. Latin and G6-D2 Math
- SRCCHA 2018-2019 Covenant of Financial Commitment (current families only)
- SRCCHA 2018-2019 Prospective Family Questions (prospective families only)
- non-refundable Application Fee, check made payable to "SRCCHA",
amount of check based on the following dates:
 - postmarked Feb 1–Mar 31: \$50/child or \$100/family (max.)*
 - postmarked Apr 1–Jun 15: \$100/child or \$150/family (max.)*
 - postmarked Jun 16–Jul 15: \$175/child or \$225/family (max.)*

Mail your packet (including check) to the Registrar at this address:

Michael Merryman
211 Cypress Ridge Dr
Severna Park, MD 21146

You may also **deliver your packet** to the Registrar's SRCCHA mail file.

3

INTERVIEW (PROSPECTIVE FAMILIES ONLY)

- **Meet** Board members in an interview arranged by our Family Administrator to learn more about the Academy. Student(s)'s reading, writing, grammar, and Latin skills (if applicable) will be assessed.
- After the interview, both parties **consider** for a week if SRCCHA is a good fit.
- If Board votes to accept, Registrar will email an **invitation** for you to join the Academy.

4

ACCEPTANCE (PROSPECTIVE FAMILIES ONLY)

- If you accept, **secure** your enrollment by **signing** the Covenant of Financial Commitment, found on the last page of the Application Section, and **mail** it to the Registrar within 1 week of invitation.
- Registrar will **confirm** your enrollment via letter.

5

ATTEND ORIENTATION (ALL FAMILIES)

Attend the Orientation/Back to School Night at Severn Run EP Church, the last Monday in August. Also on that evening, **arrange** tuition payments with the Treasurer by selecting one of the three payment options.

SRCCHA 2018–2019 Tuition and Other Costs

- Lower School Tuition:** \$2275 per student, per year. This cost now incorporates what used to be the optional Extended Day fee of \$390.
- Math Lab (optional):** \$250 per student, per year. Tutor help is offered to students at all levels, as they work out math assignments given by parents. Students are encouraged to ask questions and receive topical instruction in areas of need.
- Application Fee:** Cost is dependent on the number of students applying, and when your Application is postmarked/received by the Registrar. See details below.
- Curriculum and supplies:** Cost is dependent on grade level, except where noted on the curriculum list.
- Uniforms:** Cost is variable. See the “Dress Code Policy” for further information.

Tuition details:

Families may choose one of the following three payment options:

- Pay entire year's Tuition, and Math Lab (if enrolling), at Orientation in August **OR**
- Pay in two installments, one at Orientation in August, and the other on January 1 **OR**
- Pay in nine monthly installments. At Orientation in August, submit nine post-dated checks dated September 1, October 1, November 1, December 1, January 1, February 1, March 1, April 1, & May 1.

The full annual tuition will be due. Our budget is intentionally tight, and the tuitions purposely as low as we can make them to meet the budget, and still serve homeschooling families. For these reasons, we do not offer prorated tuitions.

Application Fee details:

The application fee is dependent on the number of students applying, and when your Application is postmarked/received by the Registrar. Use the table below to determine your application fee.

Enrollment Season	Enrollment Dates	Application Fee (1 student)	Application Fee (2 or more students)
Early	Feb. 1 - Mar. 31	\$50	\$100
Regular	Apr. 1 - Jun. 15	\$100	\$150
Late	Jun. 16 - Jul. 15	\$175	\$225

The Application Fee must be included with your Application, and applies to both prospective and current SRCCHA families. Make your check payable to “SRCCHA”. This Application Fee is non-refundable.

Curriculum and supplies details:

At the end of the current Academy Year, Administrators will email a complete curriculum and supplies list to each family for the following Academy Year. The curriculum list shows which books are required, and which are suggested, by grade level and subject. ISBN numbers are also provided, as well as places where the books may be ordered. The supplies list is also organized by grade level. Allow sufficient time to purchase and receive your order(s) before the first day of classes. To our new families joining the Academy over the summer: Administrators email these lists upon your acceptance into the Academy.

Each family is responsible for purchasing their own curriculum, and the supplies needed for their student(s).

SRCCHA 2018–2019 Statement of Faith

The following is the foundation of beliefs on which Severn Run Classical Christian Homeschool Academy is based. These beliefs will be unapologetically taught in various ways through all grade levels, and will be considered primary doctrines at SRCCHA. Secondary or divisive doctrines and issues will not be presented as primary doctrine, and when these types of doctrines or issues arise, they will be referred back to the family for final authority.

- We believe the Bible to be the only inerrant, authoritative Word of God.
- We believe that there is one God, eternally existent in three Persons: Father, Son, and Holy Spirit. He is omnipotent, omniscient, and omnipresent.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
- We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
- We believe that salvation is by grace through faith alone.
- We believe that faith without works is dead.
- We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
- We believe in the resurrection of both the saved and the lost. They that are saved to the resurrection of life and they that are lost to the resurrection of damnation.
- We believe in the spiritual unity of all believers in our Lord Jesus Christ.

SRCCHA 2018–2019 Student's Rules of Conduct

These are the essential policies that each student must adhere to while at the Academy.

- There will be no talking back or arguing with a Tutor, an Administrator, or a Parent of the Day. Prompt and cheerful obedience is expected. Requests from a Tutor, an Administrator, or a Parent of the Day should not have to be repeated.
- Students are expected to treat the Opening and Closing programs, prayer, and class discussion with proper reverence. Jokes, songs, or behaviors that treat the Deity with triviality are not permitted.
- Students may not speak out of turn during class time, and must raise their hand before speaking.
- Students are expected to treat one another with kindness and respect. Teasing, criticizing, and name-calling are not permitted.
- Students should work diligently and concentrate fully on their work while at the Academy.
- Students may not chew gum on church property. Snacks are only to be eaten during assigned snack time, and in designated areas. Severn Run E.P. Church has asked that only water be brought in as a drink during snack time.
- No personal belongings unrelated to Academy classes nor any electronic devices, including cell phones, iPads, tablets, iPods, Kindles, computers, etc., are allowed on the church property. Exception: Dialectic and Rhetoric students may bring laptop computers to school to use for taking notes and writing English papers. Use of these computers will be under the strict guidance of the Dialectic or Rhetoric tutors. Accessing the internet is not permitted.
- Students are expected to be aware of and avoid the off-limit areas of the church building. Students should not play on or around parked cars in parking lot.
- Running is not allowed in the church building.
- Students are expected to treat the church's facilities, and all class materials, with respect and care.
- Public displays of affection (i.e. holding hands, kissing, etc.) in the context of boy/girl relationships are not permitted at SRCCHA or on church grounds.

SRCCHA 2018–2019 Parental Involvement

Although we, the parents, have employed Tutors to help meet our goals, we retain the sole responsibility for the education and upbringing of our children. We recognize that SRCCHA strongly recommends and encourages parental involvement and acknowledge that each family is expected to participate in the following ways:

1. Attend Orientation meeting in August each year and participate in any seminars offered (e.g., Shurley Grammar, Latin, Institutes for Excellence in Writing, etc.)
2. Drop off and pick up our children from the Academy on time.
3. Ensure that assigned class work for home is completed and provide instruction in the remaining subjects required by the state.
4. Closely monitor and praise our child(ren)'s progress by reading notes from the Tutor and papers sent home.
5. Communicate with Tutors regarding questions about student's work, participation, etc. Informal conferences with the Tutor may be held and should be scheduled outside Academy hours or during a Tutor's break time. See Communication Policy in Family Handbook for further explanation.
6. Communicate our ideas for improvement to the Board members of SRCCHA. See Communication Policy in Family Handbook for further explanation.
7. Parents having a K–D2 student(s) serve as Parent of the Day (POTD) on a rotational basis. Parents having only a Rhetoric student(s) are exempt from serving the lower school as POTD.
8. Participate on a committee to assist in the operation of the Academy.
9. Observe classes at any time and assist in the classes when needed.
10. Share and enrich our children's experience at SRCCHA by attending functions throughout the year coordinated by the Academy (e.g., Science Fair, History Fair, socials, class activities, etc.). K–D2 students are required to participate in both the Science Fair in early March, and the History Fair in mid-May.
11. Set a godly example for our children as they learn by example.
12. Suggest appropriate field trips and act as a chaperon if necessary.
13. Offer to share experiences, trips, or vacations as they may relate to an area of study in a class.
14. Read and be familiar with the Family Handbook (available at srccha.org).

SRCCHA 2018–2019 Discipline Policy

We seek to provide a safe and secure, loving and nurturing academic environment, where students are encouraged and challenged to exemplify Christian behavior. To that end, actions that jeopardize students' safety and well-being will be dealt with firmly and expediently. We strive to walk in the Biblical principles of public and private apologies, swift and appropriate punishment (corporal punishment will not be administered by Tutors, the Administrators, POTD, or Board members), restitution, and restoration of fellowship. The Tutors will carry out the majority of day-to-day discipline. The following describes how the Board has instructed our Tutors and Administrators to carry out our Discipline Policy.

Goals of Classroom Discipline

Bring child to repentance and restoration.

Ensure child apologizes for misbehavior-privately for private offenses, publicly for public offenses.

Allow parents to reinforce discipline at home.

Limits of Classroom Discipline

Children will not be punished corporally, physically handled (except in an emergency), or verbally intimidated or shouted at in the course of discipline. Children will be seated in a chair by themselves, in the hallway, as a means of short-term isolation. Parents will be made aware of any disciplinary action beyond a verbal warning taken by a Tutor or the Administrators, as soon as possible after any incident. Further, because of the day in which we live, and in order to maintain a reputation above reproach at all times, no adult will be alone with a child in an office, classroom or bathroom. POTD will assist the Tutors and Administrators as needed to uphold this standard.

Steps for Tutors, POTD, and the Administrators to Encourage Right Behavior

Basic Classroom Rules

Students will be trained to obey the first time, every time, cheerfully, as unto the Lord; they will be trained to raise their hand and be called on by the Tutor before speaking in class; they will learn to enter the classroom ready to work; pencils, books, etc. out, and bathroom used, if needed. Finally, students will be trained to work diligently and cheerfully, according to their ability.

Positive Reinforcement

Tutors and the Administrators will praise students for good behavior, proper attitude, attention, industry, and academic achievement; they will encourage godly character traits such as kindness, obedience, forgiveness, integrity, and, above all, love; they will model the traits they wish to see in their students. When discipline becomes necessary, it will be given with gentleness, forgiveness, and firmness; never in anger.

Scripture Verses

Love covers many sins -- Proverbs 19:11; I Peter 4:8

Think of others first -- Philippians 2:4-5; I Corinthians 13: 5

Show courtesy and kindness to each other -- I Peter 3:8-9; Proverbs 24:29

Be at peace with one another -- Romans 12:18-21; Psalm 133:1

If someone offends you, tell him, not someone else -- Proverbs 25:8-9; Matthew 18:15

Self-righteousness: Remove the plank from your own eye first -- Matthew 7:1-5

(SRCCHA Discipline Policy continued on next page)

(SRCCHA Discipline Policy continued from prior page)

Steps for Tutors and the Administrators to Correct Basic Offenses

Basic offenses include talking, distracting another student, passing notes, not on task, not self-controlled, etc. Tutors and the Administrators will normally follow the protocol below in handling basic offenses.

First offense: Tutor removes offender from classroom to verbally correct and warn. Direct student to apologize or make restitution as needed. Parent(s) notified that day about action taken.

Second offense in same day: Same as above, and, time in chair in hallway may be assigned.

Third offense in same day: Administrator action, suspension from 1 class period, seated in hallway under Administrator or POTD supervision. Parent(s) notified that day about action taken.

Repeated offenses over time: A child who initially responds to correction may still commit the same offense day after day without change. For instance, a child may be repeatedly warned about talking over several days. Such a repeated offense may warrant different corrective action, to include Administrators' action, having the parents notified, and possible class suspension. Further, if the misbehavior continues, class suspension remains an option, as does a conference with Tutor, parent, child, and the Administrators.

Steps for Tutors and the Administrators to Correct Serious Offenses

Serious offenses include disrespect shown to a Tutor, POTD, or Administrators; dishonesty in any situation while in class, including lying, cheating, and stealing; rebellion, i.e., outright disobedience in response to instructions; fighting, i.e., striking in anger with the intention to harm another; inappropriate language, i.e., unkind, obscene, vulgar, or profane language, including taking our Lord's Name in vain.

The Administrators and Board will normally follow the protocol below in handling serious offenses. The Board will determine if an exception is to be made in cases where the student appears repentant, and change is evident.

First offense: Administrator's action, to include any or all of the following: Administrator removes offender from the classroom to verbally correct and warn, directs student to apologize, make restitution as needed, 1 class suspension, parental attendance during the class day with the child, immediate suspension for the remainder of the day (requires calling parents to pick up child as soon as possible), and/or additional suspensions. Parent(s) and Tutor notified that day about action(s) taken.

Second offense: Same as above, with either a 1-day or 2-day suspension. Work with Tutor and parent to come up with a discipline plan.

Third offense: Same as above, with either a 3-day or 4-day suspension, or expulsion.

Extraordinary Misconduct

Extraordinary misconduct includes acts endangering the lives of other students or staff members, gross violence and/or vandalism to the facilities before, during, or after Academy hours, violations of civil law, or any act in clear contradiction of Scriptural commands.

Should a student commit such an act, the Administrators and Board may bypass the protocol above, and impose immediate suspension or expulsion.

The Board realizes that expelling a student is a very serious matter, and should always be carefully dealt with on a case-by-case basis. Forgiveness and restitution—repairing the damages through work, apologies, etc.—are fundamental to our discipline policy and will always be pursued first. In severe cases where expulsion is a possibility, the Board will consider whether there has been assistance and cooperation from the parents, as well as a change in the student's misbehavior. The student will be expelled for the remainder of the year, upon approval by the Session of Severn Run Evangelical Presbyterian Church (SREPC). Appeals for exceptions will not be recognized. If the expelled student desires to be readmitted to SRCCHA the following year, the Board members will make a decision based on the student's attitude, and the circumstances at the time of application.

SRCCHA 2018-2019 Dress Code Policy

The goal of our Dress Code Policy is uniformity of attire. By a uniformity of attire, we purpose to: promote harmony in the Academy among students, parents, tutors, and Administrators; enhance the academic atmosphere of the Academy; and teach and encourage the children to maintain a neat, modest, and non-distracting appearance, not calling attention to themselves. (This last point also applies to dress-down days.) We desire for the children's unique personalities and their academic achievements to be the basis of admiration and praise from their peers and tutors, not fashion. Our Dress Code Policy is intended to be easy to follow. Direct any questions about the Policy to an Administrator.

Boys

1. School Uniform-style navy blue or khaki slacks
2. Navy-blue or khaki uniform dress shorts, length no less than mid-thigh (Sept - Oct, April - May).
3. Plain black or brown belts must be worn with slacks and shorts.
4. Plain white undershirts may be worn under dress shirts.
5. Shoes should be a black or brown closed-toed dress or casual shoes.
6. Hair should be no longer than collar length (no ponytails) and must be above the eyebrows.

Girls

1. School Uniform navy-blue or khaki skirts or jumpers
2. Skirts and jumpers must reach the top of the knee or longer throughout the entire Academy year.
3. Navy-blue or khaki uniform dress slacks with plain brown or black belts may be worn Nov-March.
4. Stockings are permitted in lieu of socks. Solid navy-blue or white uniform leggings or bicycle shorts must be worn under skirts/jumpers. Leggings are to be full length, without lace, and worn with socks (above the ankle). Leggings may be worn during the months of November through March.
5. Shoes should be black or brown closed-toed dress or casual shoes. Heels should be no higher than one inch. No clogs, boots or platform shoes are allowed.
6. Hair accessories should be simple and match dress code colors.
7. Well maintained nail polish and light, natural-looking makeup and nail polish may be worn with parental permission.

All Students

1. White or navy-blue long or short sleeve Oxford, Polo, or turtleneck shirts.
2. Solid, navy blue or white vest, crewneck, or cardigan sweaters.
3. White, dark, or neutral-colored socks must be worn and must be above the ankle.
4. No denim, corduroy or fleece material, decals, cargo pockets on any uniform items.
5. Shirts must remain tucked in at all times from the time students enter the building until they leave.
6. Hair should be kept neat, clean, and maintained so as not to be a distraction to the student or others. Hair must be a natural hair color.
7. Modest jewelry is acceptable.
8. Body jewelry (e.g., tongue, nose, lip, etc.) should not be worn during Academy hours.
9. Tattoos, whether permanent or temporary, are to remain covered at all times.

Parents. When purchasing uniforms for your child(ren), allow for growth during the Academy year. Review the requirements with your child(ren) prior to the start of classes in September, then encourage them to abide by the Policy throughout the Academy year.

Tutors

1. Tutors are to demonstrate a modest and clean appearance during Academy hours.
2. Ladies are to wear knee length or longer skirts or dresses. Dress slacks may also be *worn with a nice blouse (business casual)*. Leggings may be worn with dresses of appropriate length.
3. Gentlemen are to wear a collared shirt and tie with slacks.

Parent of the Day

- Men: Shirt & tie with dress slacks
- Women: Knee length or longer skirt, dress, or dress slacks with a nice blouse (business casual).
- Tattoos, whether permanent or temporary, are to remain covered at all times.

Dress Code Infractions

First and second infractions will be communicated with the SRCCHA Communication Form. For third and any subsequent dress code infractions the student will be removed from class while parents are immediately notified by telephone. Parents will be asked to either bring appropriate uniform according to SRCCHA Dress Code or take their student home; the incident will be appropriately noted using the SRCCHA Communication Form.

SRCCHA 2018–2019 Covenant of Financial Commitment

What is this Covenant?

This Covenant is a promise you make to the Board to pay your child(ren)'s entire annual tuition, and Math Lab (if enrolled), even if you withdraw your child(ren) from the Academy before or during the Academy Year. Should your student(s) be withdrawn from the Academy, any of your tuition checks which we subsequently cash can be considered tax deductible.

Why is this Covenant necessary?

The Board sets annual tuition at the lowest possible level, just sufficient to cover all of the Academy's expected expenses. This Covenant helps ensure that the financial obligations into which the Board enters—primarily contracts with our tutors—are met for the entire Academy Year. Keeping your promise vests your family in SRCCHA's solvency and success, by reducing the possibility of a financial shortfall. Signing this Covenant is mandatory in order to secure your child(ren)'s place in the Academy.

Is anyone exempt from signing this Covenant?

No, every family with children in the Academy signs this Covenant, every year their children attend.

How does this Covenant work?

Prospective families will be asked to sign this Covenant when they accept the Board's invitation to join the Academy. Current SRCCHA families sign this Covenant when they apply for re-enrollment. In both cases, enrollment occurs when the signed Covenant is received by the Registrar. There are no other forms to complete. All families then begin tuition payments at the August Orientation/Back to School Night. Tuition can be paid in full, or in two installments (August and January), or in nine post-dated checks—one for every month from September through May.

Does the Board ever release families from their Covenant?

Rarely. You must notify the Board of your situation. The Board will weigh your request against the circumstances. Unless directed otherwise by the Session, the Board's decision will be final.

PROSPECTIVE FAMILIES, do not sign and send in the Covenant of Financial Commitment with your application. Retain it until an invitation to join the Academy has been extended by the Registrar.

SRCCHA 2018–2019 Application for Enrollment:

<i>this space for Registrar's use only.</i>	Date received: ___/___/___	Confirmation email sent <input type="checkbox"/>	Date: ___/___/___
	All forms in order: yes <input type="checkbox"/> no <input type="checkbox"/>	Forms missing: _____	
	Application Fee paid: \$ _____	Check #: _____	
Pros. Fams:	Interview date: ___/___/___	Email address to FA <input type="checkbox"/>	

Are you a current or prospective family to SRCCHA? Current Prospective

If you are a prospective family, how did you hear about SRCCHA? _____

...and have you visited us during an Open House or on another day? _____

PARENT INFORMATION

Note, check boxes next to email addresses and phone numbers you wish to appear in the family directory.

Father's Name: _____

Email Address: _____

Home Phone: _____ Mobile Phone: _____

Mother's Name: _____

Email Address: _____

Home Phone: _____ Mobile Phone: _____

Mailing Address: _____

Church Attending: _____

Pastor's Name: _____ Phone Number: _____

FAMILY DIRECTORY CHANGES (applies to current families only)

Has your contact information changed recently? No Yes, please describe change below:

STUDENT #1 INFORMATION

First and Last Name: _____ Nickname: _____

Grade Entering: _____ Birth Date: _____

STUDENT #2 INFORMATION

First and Last Name: _____ Nickname: _____

Grade Entering: _____ Birth Date: _____

STUDENT #3 INFORMATION

First and Last Name: _____ Nickname: _____

Grade Entering: _____ Birth Date: _____

STUDENT #4 INFORMATION

First and Last Name: _____ Nickname: _____

Grade Entering: _____ Birth Date: _____

In the space below, please write anything you think would be necessary or helpful to us to care for your child(ren) while in class (e.g., allergies, glasses, learning disabilities, behavior problems, etc.). Please note that SRCCHA is not equipped to educate students with serious emotional, physical, or learning disabilities.

FAMILY INFORMATION

Names of other children	Grade	School Attending
_____	_____	_____
_____	_____	_____
_____	_____	_____

Briefly describe your goals for the upcoming Academy Year.

SIGNATURES

We (I) hereby certify that all the foregoing information is accurate and true as of the date(s) below. We (I) have carefully considered enrolling our child(ren) in the Severn Run Classical Christian Homeschool Academy. We (I) agree to submit to the philosophy, programs, academic and disciplinary rules outlined by the Board in the Family Handbook. We (I) understand that admission is granted by the Board, and that such admission may be terminated at any time.

Father's Signature

Date

Mother's Signature

Date



SRCCHA 2018–2019 Medical Waiver

Please complete **one form per student**, as their needs may differ, and having **one form per student** will assist the Administrators and Tutors in providing the best aid to your child should the need arise.

Child's Name _____

Birth Date _____

Emergency Contact Information

Parent 1 name - REQUIRED phone # 1 (type) phone # 2 (type) phone # 3 (type)

Parent 2 name - REQUIRED phone # 1 (type) phone # 2 (type) phone # 3 (type)

3rd preference contact name (relation) phone # 1 (type) phone # 2 (type) phone # 3 (type)

4th preference contact name (relation) phone # 1 (type) phone # 2 (type) phone # 3 (type)

Note, for (type) please use any combination of the following: "H" for home, "W" for work and "M" for mobile. Please make sure to include home and mobile numbers for parents.

Medical condition(s) and allergies: _____

Please be observant for these medical symptoms in my child during Academy hours:

Please take this course of action during Academy hours should these symptoms (or other situations requiring medical attention) occur:

Regularly used medications: _____

Does this student have nut/peanut allergies? yes no

If yes, will you supply an EpiPen to SRCCHA? yes no

SRCCHA 2018–2019 Medical Waiver Continued

Child's Name

SRCCHA requires prior parental permission to administer Acetaminophen to a student. We will only give Acetaminophen and no other kind of medication. An email will be sent to the student's parents after administering Acetaminophen. Please indicate your preference by checking ONE of the appropriate boxes below:

- I authorize SRCCHA staff to administer Acetaminophen to my child as needed.
- I authorize SRCCHA staff to administer Acetaminophen to my child only after contacting me first.
- I do not authorize SRCCHA to administer Acetaminophen to my child.

For correct dose, indicate child's age _____ and weight _____ lbs.

Student's Physician's Name Phone

Insurance Company Policy or Group #

I/We _____, voluntarily release Severn Run Evangelical Presbyterian Church (Millersville, MD), and the Board members of Severn Run Classical Christian Homeschool Academy (SRCCHA) and their representatives, including Parents-of-the-Day and Tutors, from any and all liability related to the activities of the homeschool Academy. I/We understand in the event that medical attention is required, that every effort will be made to contact me/us. However, if I/we cannot be contacted, I/we give my/our permission to the staff to secure the services of a licensed physician to provide the necessary treatment including anesthesia, surgery, medication, and intravenous (IV) for my child named above.

Father's Signature Date Mother's Signature Date

SRCCHA 2018–2019 Medical Waiver

Please complete **one form per student**, as their needs may differ, and having **one form per student** will assist the Administrators and Tutors in providing the best aid to your child should the need arise.

Child's Name _____

Birth Date _____

Emergency Contact Information

Parent 1 name - REQUIRED phone # 1 (type) phone # 2 (type) phone # 3 (type)

Parent 2 name - REQUIRED phone # 1 (type) phone # 2 (type) phone # 3 (type)

3rd preference contact name (relation) phone # 1 (type) phone # 2 (type) phone # 3 (type)

4th preference contact name (relation) phone # 1 (type) phone # 2 (type) phone # 3 (type)

Note, for (type) please use any combination of the following: "H" for home, "W" for work and "M" for mobile. Please make sure to include home and mobile numbers for parents.

Medical condition(s) and allergies: _____

Please be observant for these medical symptoms in my child during Academy hours:

Please take this course of action during Academy hours should these symptoms (or other situations requiring medical attention) occur:

Regularly used medications: _____

Does this student have nut/peanut allergies? yes no

If yes, will you supply an EpiPen to SRCCHA? yes no

SRCCHA 2018–2019 Medical Waiver Continued

Child's Name

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- I authorize SRCCHA staff to administer Acetaminophen to my child only after contacting me first.
- I do not authorize SRCCHA to administer Acetaminophen to my child.

For correct dose, indicate child's age _____ and weight _____ lbs.

Student's Physician's Name Phone

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Father's Signature **Date** **Mother's Signature** **Date**

SRCCHA 2018–2019 Medical Waiver

Please complete **one form per student**, as their needs may differ, and having **one form per student** will assist the Administrators and Tutors in providing the best aid to your child should the need arise.

Child's Name _____

Birth Date _____

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Medical condition(s) and allergies: _____

Please be observant for these medical symptoms in my child during Academy hours:

Please take this course of action during Academy hours should these symptoms (or other situations requiring medical attention) occur:

Regularly used medications: _____

Does this student have nut/peanut allergies? yes no

If yes, will you supply an EpiPen to SRCCHA? yes no

SRCCHA 2018–2019 Medical Waiver Continued

Child's Name

SRCCHA requires prior parental permission to administer Acetaminophen to a student. We will only give Acetaminophen and no other kind of medication. An email will be sent to the student's parents after administering Acetaminophen. Please indicate your preference by checking ONE of the appropriate boxes below:

- I authorize SRCCHA staff to administer Acetaminophen to my child as needed.
- I authorize SRCCHA staff to administer Acetaminophen to my child only after contacting me first.
- I do not authorize SRCCHA to administer Acetaminophen to my child.

For correct dose, indicate child's age _____ and weight _____ lbs.

Student's Physician's Name Phone

Insurance Company Policy or Group #

I/We _____, voluntarily release Severn Run Evangelical Presbyterian Church (Millersville, MD), and the Board members of Severn Run Classical Christian Homeschool Academy (SRCCHA) and their representatives, including Parents-of-the-Day and Tutors, from any and all liability related to the activities of the homeschool Academy. I/We understand in the event that medical attention is required, that every effort will be made to contact me/us. However, if I/we cannot be contacted, I/we give my/our permission to the staff to secure the services of a licensed physician to provide the necessary treatment including anesthesia, surgery, medication, and intravenous (IV) for my child named above.

Father's Signature **Date** **Mother's Signature** **Date**

SRCCHA 2018–2019 Medical Waiver

Please complete **one form per student**, as their needs may differ, and having **one form per student** will assist the Administrators and Tutors in providing the best aid to your child should the need arise.

Child's Name _____

Birth Date _____

Emergency Contact Information

Parent 1 name - REQUIRED _____ (_____) _____ (_____) _____ (_____)
phone # 1 (type) phone # 2 (type) phone # 3 (type)

Parent 2 name - REQUIRED _____ (_____) _____ (_____) _____ (_____)
phone # 1 (type) phone # 2 (type) phone # 3 (type)

3rd preference contact name _____ (_____) _____ (_____) _____ (_____)
(relation) phone # 1 (type) phone # 2 (type) phone # 3 (type)

4th preference contact name _____ (_____) _____ (_____) _____ (_____)
(relation) phone # 1 (type) phone # 2 (type) phone # 3 (type)

Note, for (type) please use any combination of the following: "H" for home, "W" for work and "M" for mobile. Please make sure to include home and mobile numbers for parents.

Medical condition(s) and allergies: _____

Please be observant for these medical symptoms in my child during Academy hours:

Please take this course of action during Academy hours should these symptoms (or other situations requiring medical attention) occur:

Regularly used medications: _____

Does this student have nut/peanut allergies? yes no

If yes, will you supply an EpiPen to SRCCHA? yes no

SRCCHA 2018–2019 Medical Waiver Continued

Child's Name

SRCCHA requires prior parental permission to administer Acetaminophen to a student. We will only give Acetaminophen and no other kind of medication. An email will be sent to the student's parents after administering Acetaminophen. Please indicate your preference by checking ONE of the appropriate boxes below:

- I authorize SRCCHA staff to administer Acetaminophen to my child as needed.
- I authorize SRCCHA staff to administer Acetaminophen to my child only after contacting me first.
- I do not authorize SRCCHA to administer Acetaminophen to my child.

For correct dose, indicate child's age _____ and weight _____ lbs.

Student's Physician's Name Phone

Insurance Company Policy or Group #

I/We _____, voluntarily release Severn Run Evangelical Presbyterian Church (Millersville, MD), and the Board members of Severn Run Classical Christian Homeschool Academy (SRCCHA) and their representatives, including Parents-of-the-Day and Tutors, from any and all liability related to the activities of the homeschool Academy. I/We understand in the event that medical attention is required, that every effort will be made to contact me/us. However, if I/we cannot be contacted, I/we give my/our permission to the staff to secure the services of a licensed physician to provide the necessary treatment including anesthesia, surgery, medication, and intravenous (IV) for my child named above.

Father's Signature Date Mother's Signature Date

SRCCHA 2018–2019

Art & Music, Math Lab, Advanced Latin, and G6-D2 Math

K-G5 - Art & Music: default for K-G5. No Need to select a class for these students.

K–G5 students will be taught the grammar of art and music and introduced to the great artists and composers. Students will also learn to draw and sing. K and G1 students will have their own individual classes. G2 and G3 students will play the recorder. No homework will be assigned for Art and Music.

Math Lab (K-D2): optional

Open to all students Math Lab will be directed tutoring in all levels of math. This will be an after school lab from 2:00pm-2:45pm one day a week on Thursdays.

G6 - Art & Music or Math: students have the choice of taking either program

Dialectic (D1 & D2) - students have the choice of Math and/or Advanced Latin

Pre-Algebra, Algebra and Geometry (G6 – D2) students will receive classroom instruction and homework assignments. Students will be assessed by the Math Tutor and placed in an appropriate course level.

Advanced Latin students (D1–D2) will receive classroom instruction and homework assignments.

Please enroll (*enter student name below*)

for Adv. Latin (D1,D2) Pre-Algebra (G6,D1)*
 Geometry (D2)* Algebra (D1,D2)*
 Math Lab Th (K-D2)

Please enroll (*enter student name below*)

for Adv. Latin (D1,D2) Pre-Algebra (G6,D1)*
 Geometry (D2)* Algebra (D1,D2)*
 Math Lab Th (K-D2)

Please enroll (*enter student name below*)

for Adv. Latin (D1,D2) Pre-Algebra (G6,D1)*
 Geometry (D2)* Algebra (D1, D2)*
 Math Lab Th (K-D2)

Please enroll (*enter student name below*)

for Adv. Latin (D1,D2) Pre-Algebra (G6,D1)*
 Geometry (D2)* Algebra (D1, D2)*
 Math Lab Th (K-D2)

*Placement based on assessment by Math Tutor.

Parent's Signature

Date

SRCCHA 2018–2019 Photo Release

Minor Photography/Video Image Release

I, the undersigned, authorize Severn Run Classical Christian Homeschool Academy (SRCCHA) to use my **child(ren)**'s picture or video on the SRCCHA website located at www.srccha.org and the SRCCHA Facebook Business Page. I understand that my child's name, picture or video will not be used in any photo caption or text.

I **do not** give permission for SRCCHA to use my **child(ren)**'s picture or video on the SRCCHA website and Facebook Business Page.

Child/Children's Names: _____

Parent/Guardian Signature: _____

Print Name: _____ Date: _____

Parent/Guardian Photography/Video Image Release Form

I/We, the undersigned, authorize Severn Run Classical Christian Homeschool Academy (SRCCHA) to use **my/our** picture or video on the SRCCHA website located at www.srccha.org and the SRCCHA Facebook Page. I understand that my picture name or video will not be used in any photo caption or text.

I/We **do not** give permission for SRCCHA to use **my/our** picture or video on the SRCCHA website and Facebook Business Page.

Signature: _____

Print Name: _____ Date: _____

Signature: _____

Print Name: _____ Date: _____

SRCCHA 2018–2019 Covenant of Financial Commitment

What is this Covenant?

This Covenant is a promise you make to the Board to pay your child(ren)'s entire annual tuition, and Math Lab (if enrolled), even if you withdraw your child(ren) from the Academy before or during the Academy Year. Should your student(s) be withdrawn from the Academy, any of your tuition checks which we subsequently cash can be considered tax deductible.

Why is this Covenant necessary?

The Board sets annual tuition at the lowest possible level, just sufficient to cover all of the Academy's expected expenses. This Covenant helps ensure that the financial obligations into which the Board enters—primarily contracts with our tutors—are met for the entire Academy Year. Keeping your promise vests your family in SRCCHA's solvency and success, by reducing the possibility of a financial shortfall. Signing this Covenant is mandatory in order to secure your child(ren)'s place in the Academy.

Is anyone exempt from signing this Covenant?

No, every family with children in the Academy signs this Covenant, every year their children attend.

How does this Covenant work?

Prospective families will be asked to sign this Covenant when they accept the Board's invitation to join the Academy. Current SRCCHA families sign this Covenant when they apply for re-enrollment. In both cases, enrollment occurs when the signed Covenant is received by the Registrar. There are no other forms to complete. All families then begin tuition payments at the August Orientation/Back to School Night. Tuition can be paid in full, or in two installments (August and January), or in nine post-dated checks—one for every month from September through May.

Does the Board ever release families from their Covenant?

Rarely. You must notify the Board of your situation. The Board will weigh your request against the circumstances. Unless directed otherwise by the Session, the Board's decision will be final.

We have read, understood, and agree to abide by the **SRCCHA 2018–2019 Covenant of Financial Commitment**, and our signatures below indicate our promise to pay our child(ren)'s entire annual tuition and Math Lab (if enrolled), for the coming Academy Year, even if we withdraw our child(ren) from the Academy before, or during, the Academy Year.

Our signatures below indicate our agreement with all of the above statements.

Father's Signature	Date	Mother's Signature	Date

PROSPECTIVE FAMILIES, do not sign and send in the Covenant of Financial Commitment with your application. Retain it until an invitation to join the Academy has been extended by the Registrar. CURRENT FAMILIES must sign and send in the Covenant of Financial Commitment with your application.

SRCCHA 2018–2019 Prospective Family Questions

Only to be completed for prospective families.

Which children have you homeschooled, for which grades, and for how long?

If you are at all familiar with the Classical philosophy of education, briefly summarize what you know about it.

Have you used a Classical Christian approach in your homeschool? If so, briefly describe your efforts, and which curricula you have used/are using.

In your own words, please describe your views of the following:
Jesus Christ

Man's status before God

How a person becomes a Christian

SRCCHA 2018–2019 Prospective Family Questions continued. These are only to be completed for prospective families.

Briefly summarize your personal testimony of salvation.

Father:

Mother:

SIGNATURES

We (I) hereby certify that all the foregoing information is accurate and true as of the date(s) below. We (I) have carefully considered enrolling our child(ren) in the Severn Run Classical Christian Homeschool Academy. We (I) agree to submit to the philosophy, programs, academic and disciplinary rules outlined by the Board in the Family Handbook. We (I) understand that admission is granted by the Board, and that such admission may be terminated at any time.

Father's Signature

Date

Mother's Signature

Date